

Reference No. _____

REFERRAL INFORMATION		
Branch:	Broker:	Developer:
Others:		
Existing client? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, type of relationship: <input type="checkbox"/> Deposit <input type="checkbox"/> Loan <input type="checkbox"/> Others:		
LOAN DETAILS		
Amount applied for:	Interest rate:	Term: _____ years
Purpose <input type="checkbox"/> Acquisition of: <input type="checkbox"/> Lot <input type="checkbox"/> H&L <input type="checkbox"/> Condo <input type="checkbox"/> Townhouse <input type="checkbox"/> Take out from _____ w/ balance of P _____ <input type="checkbox"/> Construction of house w/ cost of P _____ <input type="checkbox"/> Others (pls. Specify): _____ <input type="checkbox"/> Renovation of house w/ cost of P _____		
PERSONAL DETAILS	PRINCIPAL BORROWER	CO-BORROWER / SPOUSE / ATTORNEY IN FACT
Full Name (last, first, middle)		
Citizenship		
A.C.R. No. (if non-Filipino)		
Date of birth (MM / DD / YYYY)		
Age		
Sex (pls. check one)	<input type="checkbox"/> Male <input type="checkbox"/> Female	<input type="checkbox"/> Male <input type="checkbox"/> Female
Civil status (pls. check one)	<input type="checkbox"/> Single <input type="checkbox"/> Widow/er _____ yrs <input type="checkbox"/> Married _____ yrs <input type="checkbox"/> Separated _____ yrs	<input type="checkbox"/> Single <input type="checkbox"/> Widow/er _____ yrs <input type="checkbox"/> Married _____ yrs <input type="checkbox"/> Separated _____ yrs
T.I.N.		
Community Tax Certificate No.		
Educ.Attainment - Degree/Course		
School/University - Yr. graduated		
CONTACT DETAILS	PRINCIPAL BORROWER	CO-BORROWER / SPOUSE / ATTORNEY IN FACT
Residence phone number		
Business phone number		
Fax number		
Mobile phone number		
Email address		
RESIDENCE	PRINCIPAL BORROWER	CO-BORROWER / SPOUSE / ATTORNEY IN FACT
Present home address		
Home ownership (pls. check one)	<input type="checkbox"/> Owned-not mortgaged <input type="checkbox"/> Owned-mortgaged (mo. amort P _____) <input type="checkbox"/> Rented (monthly rental: P _____) <input type="checkbox"/> Living with parents/relatives <input type="checkbox"/> Others (pls. specify): _____	<input type="checkbox"/> Owned-not mortgaged <input type="checkbox"/> Owned-mortgaged (mo. amort P _____) <input type="checkbox"/> Rented (monthly rental: P _____) <input type="checkbox"/> Living with parents/relatives <input type="checkbox"/> Others (pls. specify): _____
Length of stay	_____ years _____ months	_____ years _____ months
Previous home address		
Length of stay	_____ years _____ months	_____ years _____ months
INCOME SOURCE	PRINCIPAL BORROWER	CO-BORROWER / SPOUSE / ATTORNEY IN FACT
Type (pls. check one)	<input type="checkbox"/> Employed - private <input type="checkbox"/> Employed - government <input type="checkbox"/> Self-employed with business <input type="checkbox"/> Self-employed professional <input type="checkbox"/> Others (pls. specify): _____	<input type="checkbox"/> Employed - private <input type="checkbox"/> Employed - government <input type="checkbox"/> Self-employed with business <input type="checkbox"/> Self-employed professional <input type="checkbox"/> Others (pls. specify): _____
Present Employer / Business Name Address		
Type (pls. check one)	<input type="checkbox"/> Single proprietorship <input type="checkbox"/> Partnership <input type="checkbox"/> Corporation	<input type="checkbox"/> Single proprietorship <input type="checkbox"/> Partnership <input type="checkbox"/> Corporation
Nature of business		
Length of stay / operation	_____ years _____ months	_____ years _____ months
Position / Rank		
Previous employer (if applicable) Name Address		
Type (pls. check one)	<input type="checkbox"/> Single proprietorship <input type="checkbox"/> Partnership <input type="checkbox"/> Corporation	<input type="checkbox"/> Single proprietorship <input type="checkbox"/> Partnership <input type="checkbox"/> Corporation
Nature of business		
Length of stay / operation	_____ years _____ months	_____ years _____ months
Position / Rank		
MONTHLY INCOME	PRINCIPAL BORROWER	CO-BORROWER / SPOUSE / ATTORNEY IN FACT
Salary / Business income		
Allowances		
Commissions / Other income		
GROSS MONTHLY INCOME		
Less: Estimated expenses		
NET MONTHLY INCOME		

PRINCIPAL BORROWER'S DEPENDENTS						
NAME		AGE	RELATIONSHIP		SCHOOL / EMPLOYER	
COLLATERAL DETAILS						
Property address (Number / Street / Subdivision / Barangay / Municipality / City / Province)						
Selling price / Est. market value:			Present registered owner:			
TCT/CCT No.:		Lot area:	Floor area:	Lot No.:	Block No.:	
Contact person for appraisal:			Contact number/s:			
CREDIT CARDS						
BANK	CARD NUMBER	MEMBER SINCE	EXPIRATION	AVE. MO. PAYMENT	OUTSTANDING BAL.	CREDIT LIMIT
LOANS						
BANK	TYPE OF CREDIT/LOAN	LOAN AMOUNT	MONTHLY PAYMENT	OUTSTANDING BAL.	MATURITY DATE	STATUS
OTHER ASSETS						
TYPE OF PROPERTY		LOCATION / DESCRIPTION			ESTIMATED VALUE	
BANK REFERENCES						
BANK	ACCOUNT NUMBER	TYPE OF ACCOUNT		DATE OPENED	AVERAGE BALANCE	
TRADE / PERSONAL REFERENCES						
NAME	RELATIONSHIP (Supplier / Customer / Personal)		ADDRESS		CONTACT NUMBER/S	
CHECKLIST OF REQUIREMENTS						
Employment/business documents:			Collateral documents:			
<u>If locally employed</u>			<u>Standard</u>			
<input type="checkbox"/> Original Certificate of Employment with Compensation			<input type="checkbox"/> Photocopy of the title			
<input type="checkbox"/> Photocopy of latest ITR			<input type="checkbox"/> Tax declaration on land and improvement (if applicable)			
<input type="checkbox"/> Photocopy of at least 2 valid IDs (e.g. Driver's License, Passport, SSS/GSIS)			<input type="checkbox"/> Lot plan and vicinity map certified by a geodetic engineer			
<u>If self-employed</u>			<input type="checkbox"/> Notarized Contract to Sell/ Offer to Sell			
<input type="checkbox"/> Certificate of business registration with DTI/SEC			<u>For construction</u>			
<input type="checkbox"/> Articles of Incorporation/Partnership & By-Laws (if applicable)			<input type="checkbox"/> Building plan or floor plan			
<input type="checkbox"/> ITR and Audited Financial Statements for the last 3 years			<input type="checkbox"/> Building specifications duly authenticated by the Eng./ Architect			
<input type="checkbox"/> List of 3 major customers & 3 major suppliers w/ contact persons & landline nos.			<input type="checkbox"/> Bill of materials duly authenticated by the Eng./ Architect			
<input type="checkbox"/> Bank statements for the past 6 months			<u>Add'l For condominium unit</u>			
<input type="checkbox"/> Photocopy of at least 2 valid IDs (e.g. Driver's License, Passport, SSS/GSIS)			<input type="checkbox"/> Copy of the Master Deed & Declaration of Restrictions			
<u>If Overseas Filipino Worker (OFW)</u>			Statement of Account/ Payment Ledger			
<input type="checkbox"/> Latest employment contract or Certificate of Employment w/ compensation, authenticated by the Phil. Consul			<u>Other documents (if applicable):</u>			
<input type="checkbox"/> Special Power of Attorney (must be consularized if executed/ signed abroad)			<u>If married</u>			
<input type="checkbox"/> Proof of departure & arrival (if SPA is notarized/ executed in the Phil.)			<input type="checkbox"/> Photocopy of marriage contract			
<input type="checkbox"/> Photocopy of at least 2 valid IDs (e.g. Driver's License, Passport, SSS/GSIS)			<input type="checkbox"/> Spouse's employment/ business incomes documents as listed on the left side/ column			
<input type="checkbox"/> Proof of remittance (Latest 6 months e.g. bank statements, allotment slip)			<u>For refinancing</u>			
<u>If Permanently-Based Abroad or If Non-Filipino</u>			<input type="checkbox"/> Statement of account from mortgagee bank/institution			
<input type="checkbox"/> If employed, Certificate of Employment w/ Compensation, authenticated by Phil. Consul			<u>For other sources of income</u>			
<input type="checkbox"/> If self-employed, bank statements for the past 6 months and other applicable business documents, authenticated by Phil. Consul			<input type="checkbox"/> For rental income, photocopy of lease contract/s and photocopy of title/s of the leased properties			
<input type="checkbox"/> Photocopy of Alien Certificate of Registration (for non-Filipino)			<input type="checkbox"/> payment of Appraisal Fee			
<input type="checkbox"/> Special Power of Attorney requirement (must be consularized if executed/ signed abroad)						
<input type="checkbox"/> Co-borrower with income						
<input type="checkbox"/> Photocopy of at least 2 valid IDs (e.g. Passport, Driver's License)						
Please note that additional documents may be required to facilitate the processing of the loan application. Processing will only commence upon submission of complete requirements. Applicable fees shall be collected upon application and upon approval. Other post-approval documents shall be submitted prior to loan release.						
UNDERTAKING						
By signing below, I/we hereby confirm that the information above and documents I/we have given are true and correct, and I/we authorize Allied Savings Bank (the "Bank") to verify and investigate the same from whatever source it may consider appropriate.						
I/we understand that my falsifying any of the above information, including the enclosed/attached documents, if any, is sufficient ground for legal action against me/us and the rejection of my/our application. I/we further understand that should my/our application be denied, the Bank has no obligation on its part to furnish me/us with the reason for such rejection and/or to return my/our application form and documents.						
I/we also confirm that the proceeds of the loan I/we have applied for shall not be used in any speculative, illegal, and/or criminal activity. I/We likewise authorize the Bank to disclose information relating to the loan granted to me/us to other financial institutions, credit information bureaus and any other organizations performing similar functions.						
Finally, I/we confirm that I/we have read and understood the terms and conditions herein provided and that I am/we are entering into this transaction with my/our full consent, such that I am/we are considered indebted to the Bank upon receipt of the loan proceeds.						
Borrower's signature over printed name / Date			Co-borrower's signature over printed name / Date			
THIS PORTION IS FOR BANK USE ONLY						
Received from loan applicant	Sent to/Date:	Received by:	Approved / Disapproved / Deferred			
By/Date:	Sent By:	Date:	Date:			
REMARKS / ENDORSEMENT FROM REFERRING OFFICER:						