

# Important Advisory: Checks with Non-Essential Details

*Date Published: June 27, 2025*

Please be advised that starting **July 1, 2025 (Tuesday)** checks bearing non-essential details will no longer be accepted.

For your convenience, we encourage you to use the acceptable format.

You may scroll further below to view the guide in filling out your check.

For more information, please contact your branch of account.

Thank you.

If you need further assistance, please contact PNB Customer Care at [customercare@pnb.com.ph](mailto:customercare@pnb.com.ph) or call (02) 8573 8888.

Philippine National Bank (PNB) is regulated by the Bangko Sentral ng Pilipinas <https://www.bsp.gov.ph>



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Kindly make sure that your checks have the correct date format and don't include any extra symbols to ensure that they are accepted for deposit or clearing:

## 1. ISSUE DATE

The issue date on the check must be in a purely numeric format:

**MM-DD-YYYY**, with dash (-) as the only allowed partition symbol.

## 2. AMOUNT IN FIGURES

The figures indicated in the amount box should be in numerical form:

- Centavos are separated by a period (.); and
- Billions, millions, thousands and hundreds by a comma (,).

The figures indicated in the amount box should not include any other special characters or symbols.

## 3. PAYEE

Special characters may be used before and after the Payee Name to prevent alteration or tampering.

## 4. SIGNATURE

The presence of the drawer's signature validates the check issued as regular and negotiable. It is encouraged that all signatures do not exceed the signature boxes.

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