

**OWN A PHILIPPINE HOME LOAN APPLICATION**

I. AMOUNT AND TERM OF LOAN																							
Amount Requested:  \$ _____			Term Requested:			10 years		15 years		20 years													
II. PROPERTY INFORMATION AND PURPOSE OF LOAN																							
<b>Description of Subject Property</b>																							
OCT/TCT/CCT no. _____			in the name(s) of _____			Lot no. _____			Block no. _____		Address: _____												
Property type: _____			Residential			Commercial		Industrial		_____													
<b>Purpose of Loan :</b>																							
Purchase of Lot only			House Construction only			Purchase of Lot & House Construction			Others: _____														
Purchase of House & Lot			House Improvement/Renovation			Refinance Existing Home Mortgage			_____														
Purchase of Condominium/Townhouse Unit			_____			_____			_____														
<b>Complete this portion if house construction or renovation loan.</b>																							
Year Lot/Property Acquired		Original Cost		Amount of Existing Liens		(a) Current Value of Lot		(b) Cost of Improvements		Total (a + b)													
_____		\$ _____		\$ _____		\$ _____		\$ _____		\$ _____													
<b>Complete this portion if this is refinancing</b>																							
Year Acquired		Original Cost		Amount of Existing Lien		Purpose of Refinance		Description of property offered as collateral:															
_____		\$ _____		\$ _____		_____		_____															
Title will be registered or held in whose name/s (for purchase of property):						Title is presently held in whose name/s (if construction/renovation loan or refinancing):																	
_____						_____																	
Source of down payment and payment for fees and charges (ex: salary, self-employment or business income, personal savings, borrowed funds, etc.):																							
_____																							
III. BORROWER INFORMATION																							
SECTION A - INFORMATION REGARDING BORROWER						SECTION B - INFORMATION REGARDING CO-BORROWER																	
Borrower's Name (Include Jr. or Sr., if applicable)						Citizenship		Co-Borrower's Name (Include Jr. or Sr., if applicable)															
_____						_____		_____															
Social Security No.		Home phone		Celphone		DOB(mm/dd/yyyy)		#yrs in sch		Social Security No.		Home phone		Celphone		DOB(mm/dd/yyyy)		#yrs in sch					
_____		_____		_____		_____		_____		_____		_____		_____		_____		_____					
Married		Unmarried (includes single, divorced, widowed)		Dependents		Ages		Married		Unmarried (includes single, divorced, widowed)		Dependents		Ages		Married		Unmarried (includes single, divorced, widowed)		Dependents		Ages	
Separated		_____		No.		_____		Separated		_____		No.		_____		Separated		_____		No.		_____	
Present Address (street, city, state, ZIP)						Own		Rent _____ yrs		Present Address:						Own		Rent _____ yrs					
_____						_____		_____		_____						_____		_____					
Email address:						Email address:																	
_____						_____																	
<b>If residing at present address for less than two years, please complete the following:</b>																							
Former Address (street, city, state, ZIP)						Own		Rent _____ yrs		Former Address (street, city, state, ZIP)						Own		Rent _____ yrs					
_____						_____		_____		_____						_____		_____					
Former Address (street, city, state, ZIP)						Own		Rent _____ yrs		Former Address (street, city, state, ZIP)						Own		Rent _____ yrs					
_____						_____		_____		_____						_____		_____					
BORROWER				IV. EMPLOYMENT INFORMATION				CO-BORROWER															
Name & Address of Employer:				Self-employed		Yrs on this job		Name and Address of Employer				Self Employed		Yrs on this job									
_____				_____		_____		_____				_____		_____									
				Yrs employed in this line of work/profession		_____						Yrs employed in this line of work/profession		_____									
Position/Title/Type of Business				Business phone		Business fax		Position/Title/Type of Business				Business phone		Business fax									
_____				_____		_____		_____				_____		_____									
Responsible person at Personnel/Admin./HR Dept.				Fax no.:		Email:		Responsible person at Personnel/Admin./HR Dept.				Fax no.:		Email:									
_____				_____		_____		_____				_____		_____									
<b>If employed in current position for LESS THAN two years or if currently employed in MORE THAN one position, please complete the following:</b>																							
Name & Address of Employer				Self Employed		Dates (from-to)		Name & Address of Employer				Self Employed		Dates (from-to)									
_____				_____		_____		_____				_____		_____									
				Monthly Income		_____						Monthly Income		_____									
Position/Title/Type of Business				Business phone		Business fax		Position/Title/Type of Business				Business phone		Business fax									
_____				_____		_____		_____				_____		_____									
Name & Address of Employer				Self Employed		Dates (from-to)		Name & Address of Employer				Self Employed		Dates (from-to)									
_____				_____		_____		_____				_____		_____									
				Monthly Income		_____						Monthly Income		_____									
Position/Title/Type of Business				Business phone		Business fax		Position/Title/Type of Business				Business phone		Business fax									
_____				_____		_____		_____				_____		_____									

V. MONTHLY INCOME AND COMBINED HOUSING EXPENSE INFORMATION						
Gross Monthly Income	Borrower	Co-Borrower	Total	Monthly Expenses	Single Borrower	Co-Borrower or Combined
Base Empl. Income*	\$	\$	\$	Rent/Mortgage payment	\$	\$
Overtime				Credit Cards		
Bonuses				Car Lease/Loan		
Commissions				Insurance - Home		
Dividends/Interest				Insurance - Car		
Net Rental Income				Educational loan		
Other Income (before completing see "Notice" below)				Personal expenses		
				Others		
<b>Total</b>	\$	\$	\$	<b>Total</b>	\$	\$

\* Self-employed Borrower/s must provide additional documentation such as business tax returns and financial statements.

**Notice: Alimony, child support, or separate maintenance income need not be revealed if Borrower (B) or Co-Borrower (C) does not choose to have it considered for repaying this loan.**

B/C	Describe Other income	Monthly Amount

Have you ever received credit from us? ( ) No ( ) Yes. When?

Name of Nearest Relative not living with you: \_\_\_\_\_ Telephone No: ( ) \_\_\_\_\_

Relationship: \_\_\_\_\_ Address: \_\_\_\_\_

**VI. ASSETS AND LIABILITIES**

This Statement and any applicable supporting schedules may be completed jointly by both married and unmarried Co-Borrowers if their assets and liabilities are sufficiently joined so that the Statement can be meaningfully and fairly presented on a combined basis; otherwise SEPARATE Statements and Schedules are required. If the Co-Borrower section was completed about a spouse, this Statement and supporting schedules must be completed about that spouse or other person also.

Completed		Jointly	Not Jointly	Liabilities and Pledged Assets. List the creditor's name, address and account number for all outstanding debts, including auto loans, revolving charge accounts, real estate loans, alimony, child support, stock pledges, etc. Use separate sheet if necessary. Indicate by (*) those liabilities which will be satisfied upon sale of real estate owned or upon refinancing of the subject property.		
ASSETS			Cash or Market Value	LIABILITIES		
Description				Monthly Payment & Mos. Left to Pay	Unpaid Balance	
Cash deposit toward purchase held by:	\$					
<b>List checking and savings accounts below</b>						
Name and address of Bank, S & L, or Credit Union			Name and address of Company	\$ Payment/ Mos.	\$	
Account No.	\$		Account No.			
Name and address of Bank, S & L, or Credit Union			Name and address of Company	\$ Payment/Mos.	\$	
Account No.	\$		Account No.			
Name and address of Bank, S & L, or Credit Union			Name and address of Company	\$ Payment/Mos.	\$	
Account No.	\$		Account No.			
Name and address of Bank, S & L, or Credit Union			Name and address of Company	\$ Payment/Mos.	\$	
Account No.	\$		Account No.			
Life insurance net cash value	\$		Name and address of Company	\$ Payment/Mos.	\$	
Face amount: \$						
<b>Subtotal Liquid Assets</b>	\$					
Real estate owned (enter market value from Schedule of Real Estate Owned, per page 3)	\$		Account No.			
Vested interest in retirement fund	\$		Alimony/Child Support/Separate Maintenance	\$		
Net worth of business(es) owned (provide financial statement)	\$		Payments Owed to:			
Automobiles owned (make and year)	\$		Job-related expenses (child care, union dues, etc.)	\$		
Other Assets (itemize)	\$		Other liabilities (give details)	\$		
			<b>Total Monthly Payments</b>	\$		
			<b>Net Worth (a - b)</b>			
<b>Total Assets (a)</b>	\$			<b>Total Liabilities (b)</b>	\$	

**VI. ASSETS AND LIABILITIES (continued)**

Schedule of Real Estate Owned (If additional properties are owned, use continuation/separate sheet).									
Property Address (check R if rental being held for income, PS if pending sale)	Check R	PS	Type of Property	Present Market Value	Amount of Mortgage and Liens	Gross Rental Income	Mortgage Payments	Ins., Mainte'ce Taxes & Misc	Net Rental Income
				\$	\$	\$	\$	\$	\$
				\$	\$	\$	\$	\$	\$
				\$	\$	\$	\$	\$	\$
<b>Totals</b>				\$	\$	\$	\$	\$	\$

List any additional names under which credit has previously been received and indicate appropriate creditor name(s) and account numbers (s):

<u>Alternate Name</u>	<u>Creditor Name</u>	<u>Account Number</u>
-----------------------	----------------------	-----------------------

**VII. CREDIT REFERENCES**

Are you a co-maker, endorser or guarantor on any loan or contract? Yes No If yes, for whom? \_\_\_\_\_ And, to whom? \_\_\_\_\_

Are there any unsatisfied judgments against you? Yes No If yes, to whom owed? \_\_\_\_\_ Amount? \_\_\_\_\_

Have your ever been declared bankrupt in the last 14 years? Yes No If yes, where? \_\_\_\_\_ Year? \_\_\_\_\_

Have your ever rendered service for any arm of the U.S. Military Forces? Yes No If yes, where? \_\_\_\_\_ When? \_\_\_\_\_

**VIII. DECLARATION OF PURPOSE STATEMENT**

**THIS STATEMENT IS TAKEN PURSUANT TO THE TRUTH IN LENDING ACT:**

**I / WE** \_\_\_\_\_ have applied with the PHILIPPINE NATIONAL BANK, NEW YORK BRANCH, located at 561 7th Avenue, 2nd Floor, New York, NY 10018, for an extension of credit in the amount of US DOLLARS: \_\_\_\_\_ (US\$ \_\_\_\_\_).

The purpose of the proposed loan is to purchase real property in the Philippines for:

( ) Personal/Family Use

( ) Investment/Rental

**I / WE** have read this form and hereby certify and affirm that, to the best of my/our knowledge and belief, the foregoing statements are true, accurate and correct.

_____ Borrower's Signature	_____ Co-Borrower's Signature
-------------------------------	----------------------------------

**IX. ACKNOWLEDGMENT AND AGREEMENT**

Everything that I/We have stated in this application is correct to the best of my/our knowledge. I/We understand that you will retain this application whether or not it is approved. You are authorized to check my/our credit and employment history and to answer questions about your credit experiences with me/us. I understand that PNB normally obtains credit reports for all loan applications and for any updates, renewals or extensions of credit granted. Upon request, PNB will inform me/us if a credit report has been obtained and will give me/us the name and address of the agency furnishing the report. I/We acknowledge and agree that the loan processing fee I/we have submitted with this loan application is non-refundable. I/We will not be entitled to a refund of this amount or any portion thereof in the event that my/our application is declined, withdrawn or cancelled for any reason.

Borrower's Signature: _____	Date: _____
Co-Borrower's Signature (if applicable): _____	Date: _____

**REQUIREMENTS TO BE SUBMITTED TOGETHER WITH LOAN APPLICATION: (All fees are payable to "PNB New York")** rev 7/1/2009

1. Non-refundable PROCESSING fee of \$150.00 / \$200.00 for construction loans
  2. APPRAISAL FEE of \$150.00 (refundable only, if no appraisal was made) / For CONSTRUCTION LOAN: \$300.00
  3. Photocopy of Personal Income Tax Returns (ITR) for the last 2 years PLUS W-2 forms or Forms 1099 for the last 2 years
  4. IF EMPLOYED: Copies of pay-stubs for the latest 2 consecutive months
  5. IF SELF-EMPLOYED: Audited Financial Statements of the business for the last 3 years
  6. Bank statements for the latest 2 consecutive months (checking and savings) - same months as pay stubs
  7. Legible photocopy of owner/seller's title to the property: Original Certificate of Title (OCT); Transfer Certificate of Title (TCT); OR Condominium Certificate of Title (CCT)
  8. Tax Declaration on the Property: (a) on the land; and, (b) building/improvement, if any
  9. Approved survey/lot plan (signed by geodetic engineer)/location plan with vicinity map (not applicable for condo units)
  10. Current Real Estate Tax Receipt
  11. Real Estate Tax Clearance from the city/municipality where property is located
  12. Credit and Financial Authorization Form (attached PNB form)
  13. Collateral Appraisal/Appraisal Authorization (attached PNB form)
- ADDITIONAL DOCUMENTS REQUIRED FOR HOUSE CONSTRUCTION FINANCING:** (must be signed/approved by property owner)
14. Complete architect's plans/specifications of the proposed house
  15. Cost estimate of the proposed construction (the bill of materials) with detailed quantity take-off of each structure from footing to roofing.

**PHILIPPINE NATIONAL BANK**  
New York Branch

Office and mailing address:  
561 7th Avenue, 2nd Floor  
New York, NY 10018  
Tel. No. (212) 790-9600/Fax No. (212) 382-2238

**COLLATERAL APPRAISAL/REAPPRAISAL AUTHORIZATION**

(Note: one authorization form per property to be inspected/appraised)

Date: \_\_\_\_\_

"In relation to my/our loan application(s) and/or existing credit facility(ies) and the property described below, the **UNDERSIGNED** hereby authorize(s) the **PHILIPPINE NATIONAL BANK** and its designated representative(s) to conduct the following:

- 1) verify/validate/obtain documents/data from various government offices/agencies,
- 2) conduct inspection/re-inspection & appraisal/re-appraisal; and,
- 3) take photographs of the real estate property(ies), the exterior and interior views/portions of the improvement(s) thereon subject of Real Estate Mortgages (REMs) and other properties subject of Chattel Mortgages (CMs)."

**DESCRIPTION OF PROPERTY**

Vacant Lot	Lot with proposed/ongoing construction
House and Lot	Condominium/Townhouse unit
Others:	_____

Location of Property: \_\_\_\_\_  
\_\_\_\_\_

OCT/TCT/CCT No.: \_\_\_\_\_ in the name/s of \_\_\_\_\_

Lot No.: \_\_\_\_\_ Block No.: \_\_\_\_\_ Area (in sqm): \_\_\_\_\_

BUILDING/IMPROVEMENTS: Year Constructed - \_\_\_\_\_

Name of Tenant(s)/Occupant(s) if any: \_\_\_\_\_

**CONTACT PERSON IN THE PHILIPPINES - who will guide the bank appraiser & permit access to subject property**

Name: \_\_\_\_\_  
Relation to Borrower: \_\_\_\_\_  
Address: \_\_\_\_\_  
Tel./celphone no.: \_\_\_\_\_

\_\_\_\_\_  
Property Owner's Signature over Printed Name

\_\_\_\_\_  
Borrower's Signature over Printed Name

NOTED BY:

\_\_\_\_\_  
Account Officer / Lending Unit

**PHILIPPINE NATIONAL BANK**  
New York Branch

Office and mailing address:  
561 7th Avenue, 2nd Floor  
  
New York, NY 10018  
Tel. No. (212) 790-9600/Fax No. (212) 382-2238

**CREDIT AND FINANCIAL INFORMATION AUTHORIZATION**

Date: \_\_\_\_\_

**TO WHOM IT MAY CONCERN:**

I/WE hereby authorize you to release to PHILIPPINE NATIONAL BANK or any approved credit reporting agency, for verification purposes, information concerning:

- a. Employment history, dates, title, income, hours worked, etc.
- b. Banking and deposit accounts of record
- c. Loan/credit accommodations rating (opening date, high credit, payment amount, loan balance and payment record)
- d. Any other information deemed necessary in connection with a credit report.

A photocopy or carbon copy of this authorization (being a photocopy or carbon copy of the signature(s) of the undersigned) may be deemed to be the equivalent of the original and may be used as a duplicate original.

This information is for confidential use in compiling a loan credit report for PHILIPPINE NATIONAL BANK. Please respond as soon as possible to facilitate the processing of my loan application.

Thank you.

\_\_\_\_\_  
Borrower's Signature

\_\_\_\_\_  
Co-Borrower's Signature

**Full Name:** \_\_\_\_\_

\_\_\_\_\_

**Street Address:** \_\_\_\_\_

\_\_\_\_\_

**City, State & ZIP Code:** \_\_\_\_\_

\_\_\_\_\_

**Social Security No.:** \_\_\_\_\_

\_\_\_\_\_