

## Full List of Requirements for OPHL Application in Japan

1. Accomplished Loan Application
2. One Passport size picture of borrowers (husband & wife)/co-borrowers
3. Photocopy of Passport
4. Photocopy of Residence Card (Non-Japanese)
5. Photocopy of Driver's License or Health Insurance (Japanese)
6. Photocopy of "MY NUMBER" Card or Notice
7. Original certificate of employment indicating the date of commencement of employment, present salary and position. If self-employed, original Business Registration Certificate (issued not more than 6 months).
8. Proof of Income for the past two (2) years such as Withholding Tax Certificate (Gensenchoshuhyo) or Taxation Certificate (Kazeishoumeisho) or Income Tax Return (Kakuteishinkoku), if self-employed
9. Photocopy of Latest Pay Slips (for 3 months)
10. Marriage Certificate (Koseki-tohon) (issued not more than 3 months)
11. Residence Certificate (Jyumin-hyo) (all family members and issued not more than 3 months)

### **For House Construction and Improvements:**

1. Photocopy of the Transfer Certificate (TCT) or Condominium Certificate Title (CCT)
2. Location Plan/Vicinity Map certified by a Geodetic Engineer
3. Photocopy of latest tax declaration, current real estate tax receipt & tax clearance
4. Building plan specifications duly signed by Civil Engineer or Architect
5. Bill of materials or Construction Cost Estimate duly signed By a Civil Engineer or Architect
6. Duly approved building remodeling or building permit

### **For Purchase of Property:**

1. Photocopy of the Transfer Certificate (TCT) or Condominium Certificate Title (CCT)
2. Location Plan/Vicinity Map certified by a Geodetic Engineer
3. Photocopy of latest tax declaration, current real estate tax receipt & tax clearance
4. Contract To Sell with Statement of Account or Reservation Agreement or Conditional Deed of Sale

# OPHL Requirements

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### \*\*\* For Accredited Developers or Projects:

1. Contract To Sell with latest Statement of Account or Reservation
2. Agreement or Conditional Deed of Sale

*NOTE: Additional documents may be required to facilitate processing of the loan application. Processing will only commence upon submission of complete documentary requirements.*

### Contact Details:

Address: Mita43MT Building 1F, 3-13-16 Mita, Minato-ku, Tokyo 108-0073 Japan

Email address: [loans@pnbtokyo.co.jp](mailto:loans@pnbtokyo.co.jp); [loans2@pnbtokyo.co.jp](mailto:loans2@pnbtokyo.co.jp)

Telephone no.: 090-6073-5023 (Filipino)  
090-2167-6243 (Filipino)  
090-6073-5012 (Japanese)

\* 9am-5:45pm, except weekends and holidays

### Contact our office in the Philippines:

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